

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 29 November 2011 at 7.15p.m. in the Library/Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, Mrs J Fitzgerald, M Lacey (Chairman),
Mrs E Nunn, K Parker, D Parnaby, S Pointer, R Vizor, M Ward and
Mrs E Wiig

In Attendance: Mrs J Macken – Parish Clerk

11/1450 Apologies for absence

Apologies were accepted from Cllr Monk and Cllr Bament
Apologies had been received from County Cllr Millar, Sgt Grady and PCSO J Hillery.

11/1451 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

11/1452 Signing of the Minutes of the Last Meeting 25 October 2011

The minutes of the last Full Council meeting held on 25 October 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1453 Signing of the Minutes of the Special Grant Meeting 15 November 2011

The minutes of the Special Grant meeting held on 15 November 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1454 Public Open Forum

There were no members of the public present to address the Council.

11/1455 Police Representative Report

The Clerk read out the latest crimes reported, which she had received from PCSO J Hillery: -

- 04/11/11 Criminal Damage – Northampton Road – Person known is detained during search is handcuffed and whilst standing beside the Police car, male deliberately leans back onto to the vehicle and uses the handcuffs to scratch the bonnet. Male is issued with a Fixed Penalty Notice for £80
- 04/11/11 Theft Of Motor Vehicle – Park Farm – Unknown person has cut the lock to the main gate of secure compound to gain entry, entry is gained and a lorry and building material are taken. Vehicle is later recovered.
- 05/11/11 Possession Of Control Drugs – Northampton Road – 3 x known males are stop search and found to be in possession of a control drug. All males are cautioned
- 07/11/11 Criminal Damage – Brampton Way – Person unknown put Graffiti to side of property. The tag “REP TOAST” Graffiti has been removed
- 11/11/11 Criminal Damage – Park Farm – Unknown person has damage gates to secure compound and conducted an untidy search once entry was gained, nothing taken.
- 12/11/11 Burglary Non Dwelling – Brixworth Cricket Club – Unknown person by unknown means gains entry to cricket club, an untidy search is made of each room a quantity of alcohol is taken
- 22/11/11 Theft – The Ashway – Unknown person removes keys that had been left in front door.

- 23/11/11 Interfering with Motor Vehicle – Lone Pine Court – 2 Unknown males are seen disturb by a neighbour breaking into vehicle, offenders make off once challenge.
- 25/11/11 Burglary Non Dwelling – Park Farm – Unknown person gains entry to secure grounds by forcing open electrical secure gates once inside there remove items to the value of £20,000.

It was noted that the County Council has cut its funding for PCSO's and therefore PCSO J Hillery may leave in February 2012. This is to be discussed further at the next meeting.

11/1456 Grant to Northants Police 2011/12

It was resolved to approve the annual grant of £4,800 to Northants Police, for financial assistance towards the rental of the Brixworth Safer Community Teams office. (Local Government and Rating Act 1997 s31).

11/1457 County Councillors Report

Apologies had been received from Cllr Millar. Nothing to report.

Planning

11/1458 Minutes of Meetings 7 November 2011

The Minutes of the Committee Meeting held on the 7 November 2011 having been previously distributed were accepted.

It was noted that the minutes of the meeting held on 28 November 2011 had not yet been circulated and will be included on the next agenda. The Clerk confirmed that planning application DA/2011/0928 Land at Victors Barn, which had been considered at this meeting, is within the special landscaped area.

11/1459 Approvals and Refusals Report November 2011

The following approvals and refusals were noted.

Approvals

DA/2011/0534 Brixworth Nursery Farm Ltd, Holcot Road, Brixworth

Extension to existing building to form administration, reception and secure garage with extension to car park.

26.7.11 PC No objection

6.10.11 DDC Approved

DA/2011/0622 30 Burrows Vale, Brixworth

Conversion of garage to habitable room

23.8.11 PC no objection

21.9.11 DDC Approved

DA/2011/0707 Mr Howitt, Rumwood, Brixworth Hall Park, Brixworth

Work to trees within a Conservation Area

26.9.11 PC No Objection

10.10.11 DDC Approved

DA/2011/0754 Mr & Mrs Fleming Jones

101 Northampton Road, Brixworth

17.10.11 PC No objection

11.11.11 DDC Approved

DA/2011/0770 Ms Oakenfull, 28 Shelleycotes Road, Brixworth

Two storey side extension

17.10.11 PC No objection

11.11.11 DDC Approved

Refused

None

11/1460 S106 Agreement For Proposed Eaglehurst Planning Application

A copy of the S106 agreement for the proposed Eaglehurst development had been received and circulated to members for information only. If the Parish Council were to adopt the Public Open Space it would receive £19,854 for the maintenance of the land.

11/1461 Neighbourhood Planning Regulations – Consultation

The committee has deferred this to its next meeting on 19 December.

11/1462 Northampton Borough Council -Publication of Focused Changes to the Pre – Submission Draft Northampton Central Area Action Plan (CAAP)

Cllr Barratt and Cllr Parnaby agreed to produce a response on behalf of the Council.

11/1463 Daventry 2040 Masterplan - Consultation

This consultation document had been discussed at the committee meeting and noted.

Finance

11/1464 Income Received for October 2011

Received from	Details	£
HM Revenue & Customs	Reclaim VAT 1.07.10 - 30.09.10	788.89
Mr Roach	Damage to Ashway PF Gate	100.00
Brixworth Cricket Club	Use of St David's Rec. Grd. – cricket pitch	422.06
Central Sports	Peppercorn Rent	1.00
AFC Crown	Use of Ashway PF - Pitch & C/rooms	416.16
		<u>1,728.11</u>

11/1465 Bank Reconciliation as at 31 October 2011

The bank reconciliation as at the 31 October 2011 was reported and accepted as follows:

Current Account	£12,214.77
Reserve Account	£164,421.66
Less Cheques outstanding	£3,676.98
Balance Carried forward as at 1.11.11	£172,959.45

11/1466 Income and Expenditure & Reserves Report for October 2011

The Income and Expenditure report had been previously circulated to members, together with a reserves report for October 2011.

11/1467 Renewal of Van Insurance and Tractor/Kubota Insurance

The Clerk had received three quotes for the renewal of the insurance for the Council's vehicles (van, tractor and Kubota), which combined were as follows: -

Towergate	£1,065.69
Coversure	£1,541.86
Came & Co	£625.64

It was resolved to renew the vehicle insurance with Came & Co at a cost of £625.64.

11/1468 Donation to British Legion for Parish Wreath

It was resolved to donate £17.00 to the British Legion for the Parish Poppy Wreath (Local Government Act 2000 s2, amended by Local Government and Public Involvement Act 2007 s77).

11/1469 Christmas Tree

It was resolved to purchase a Christmas Tree, to be displayed in the Library/Community Centre foyer up to a cost of £80.00. (Local Government Act 2000 s2, amended by Local Government and Public Involvement Act 2007 s77).

11/1470 Bills for Payment for November 2011

A schedule of payments, to be made in November 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Chq No.</u>	<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
4695		Groundsman	Groundman's Salary Nov 2011	1,107.86
4696		Clerk	Clerk's Salary Nov 2011	1,142.69
4697		PT Groundsman	P/T Groundsmans wages Nov 2011	133.90
4698		Litter Picker	Litter Picker wages Nov 2011	243.20
4699		Cleaner	Cleaner Comm. Centre wages Nov 2011	267.52
4700		NCC	Contributions to Pension Nov 2011	396.60
4701		HM Revenue & Customs	PAYE Tax & NI Nov 2011	755.49
4702		Mrs J Macken	Postage	15.66
4703		Brixworth Parish Council	Com. Ctr. Vat Refund 1.7.11 - 30.9.11	2.47
4704		ESPO	Stationery	80.93
4705		BT	Clerks Tel. and Broadband Nov – Feb 12	130.49
4706		Trade UK	Materials for groundsman	66.37
4707		Hassett Fencing	Timber for fencing	13.13
4708		Lovell Hardware	Materials for groundsman	116.95
4709	11/055e	May Gurney	15mph signs	23.57
4710	11/044r	Agricultural Engineer	Welding of goal posts	120.00
4711		AH Blason & Son	Fuel	58.00
4712	11/1446	DACT	Community Grant	1,000.00
4713	11/1448	Brixworth Youth Foundation	Community Grant	2,000.00
4714	11/1447	BRANE	Community Grant	300.00
4715		RBL Poppy Appeal	Poppy Wreath	17.00
4716		Northants Police	Grant towards Brixworth Police Office	4,800.00
4717		Came & Co	Insurance - Tractor, Kubota and Van	625.64
				13,417.47

11/1471 Update on Damage to Ashway Playing Field Gate

The Clerk reported that she had not received any further payment. The Council was satisfied that it had received a payment of £100 towards the repair costs and resolved not to pursue the matter any further.

11/1472 Accept Minutes of Meeting 15 November 2011

The Minutes of the Committee Meeting held on the 15 November 2011 having been previously distributed were accepted.

11/1473 Budget and Precept for 2012/13

It was resolved to accept and approve the budget and precept for 2012/13 recommended by the Finance Committee.

Expenditure

Salaries, Wages and Employers National Ins, Pension	£50,590
Finance / Admin	£23,040
Highways and Environment	£ 4,530
Recreation & Amenities Development	£17,400
Projects	£ 4,000
Police Support	£ 4,800
Total Expenditure	£104,360

Income

Bank Interest	£ 60
Sports Clubs	£4,200
Community Centre (Cleaning costs)	£2,845
Pocket Park Grass Cutting	£ 250
Total Income	£ 7,355

Total Expenditure	£104,360
Less Total Income	<u>£ 7,355</u>
Difference to be raised by precept	£ 97,005

The precept request for 2011/12 (current year) is £97,710. This proposal for 2012/13 (next year) of £97,005 is a decrease of 0.72%. This means that the Council Tax Band “D” equivalent would be £48.50 based on 2011/12 Tax Band of £52.58, however this figure is likely to be slightly more due to the Tax Base decreasing. (Tax Base 2011/12 1,858.41).

It was resolved that the Parish Council do precept upon Daventry District Council in the sum of £97,005, to be paid in two instalments in April and September 2012.

Recreation and Amenities Development***11/1474 To Accept Minutes of Meeting 22 November 2011***

The Minutes of the Committee Meeting held on the 22 November 2011 having been previously distributed were accepted.

11/1475 Report on St David’s Working Group Meeting 22 November 2011

Cllr Pointer reported that the Football Clubs were looking at the feasibility of an all weather pitch, which is to be discussed at the next committee meeting in January 2012. Sgt Grady and the Crime Prevention Design Advisor had attended the meeting to provide guidance on new proposals.

Highways and Environment***11/1476 Next Committee Meeting 6 December 2011***

It was noted that the next committee meeting is to be held on 6 December 2011 and will include the election of a new Chairman.

Cllr Parnaby stated that the new 15mph recommended speed limit signs had been erected in Silver Street.

11/1477 Report on Brixworth Neighbourhood Plan (NP) Working Group

Cllr Fitzgerald reported that the group is currently consulting with local community groups and organisations. The District Council is not in a position to support Parish Councils with the development of their plan, until it is enforced, which is probably April 2012. The group intends to consult with local businesses and enquired whether the Council would send the consultation letter out on Council letterhead, so that it looked official. A draft of the letter was circulated to members for their consideration. No action was agreed.

11/1478 Parish Councillor Surgeries Update

Cllr Barratt reported that he had not received many enquiries on 5 November 2011. The next surgery is to be held on Saturday 3 December 2011 10-12pm, Cllr Lacey and Cllr Parker are to be in attendance.

11/1479 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation to members.

11/1480 Business Promotions

The Chairman stated that he would like to see the Council promote and encourage businesses in the village. It was noted that the Neighbourhood Plan group is hoping to map the local businesses as part of its consultation.

11/1481 Parish Council Election 2012

The Clerk had produced an information leaflet on the role of a Parish Councillor, which was agreed. It was suggested to have a display in the Library/Community Centre foyer, to promote the election in January 2012.

11/1482 Parish Council Christmas Dinner

The Councillors Christmas dinner is to be held on 16 December 2011 at the Coach and Horses.

11/1483 Date of Next Meetings

The next Full Council Meeting is to be held on 20 December 2011 in the Community Hall, Library/Community Centre.

Urgent Matters For Report Only

11/1484 Millennium Garden

The Clerk reported that she had received a letter from a resident, concerned about the current state of the Millennium Garden. This matter was referred to the next Recreation Committee meeting in January 2012.

There being no other business the meeting closed at 8.30pm

..... Chairman

Signed as a true record of the above meeting.

Dated: 20 December 2011